



LEOTA MIDDLE SCHOOL ASB

Informational Sheet: Spring Elections

for the 2020-2021 school year

In order to help plan and carry out our ASB goals, we are looking for candidates interested in filling one of the open spots for next year!

Formal Positions (Officers) Available *(a breakdown of each position is available on page 3)*

- President (8th grade student)
- Vice President (8th grade student)
- Secretary (7th or 8th grade student)
- Treasurer (7th or 8th grade student)
- Eighth grade representative
- Seventh grade representative

Student Council Positions Available

- Five student council members for seventh grade
- Five student council members for eighth grade

If you are a current seventh grader, you are eligible for all eighth grade positions. If you are a current sixth grader, you are eligible for all seventh grade positions.

What's the difference between holding a formal position and being a student council member?

Good question! Some things are the same. Every role is important. However, there are a few significant differences. Please carefully read the items below to assist you in making your decision. If one of these positions sounds right for you, please fill out an application (linked on the last page). **Pay careful attention to the deadlines on the timetable sheet.**

Component	<u>Formal Positions</u>	<u>Student Council</u>
Election Process	Students running for <i>formal positions</i> will fill out an application AND prepare a speech to be aired via video , and then will be elected by majority vote by members of the Leota student body. Once representatives have been selected, these students will join the current members of the Executive Board/Student Council and will interview Student Council candidates for the upcoming year.	Students running for student council will fill out an application and be interviewed by current and newly elected officials; they <u>do not</u> prepare a speech or get elected by vote. A formal interview process helps the officials to select the five best candidates from each grade level. Students who run for formal positions are automatically in the running for student council positions if they are not elected into office as representatives.

Differences continued on the next page...

Component	<u>Formal Positions</u>	<u>Student Council</u>
Day to Day Operations	<ul style="list-style-type: none"> • Officers only will be responsible for <i>initiating</i> discussion during voting meetings—and communicating with adults about official ASB business. • Officers only can veto proposed legislation/ideas made by fellow council members. • Officers only are expected to attend additional agenda planning meetings, and to conduct extra duties, according to their role outlined in the official Leota Constitution. 	N/A
	<ul style="list-style-type: none"> • Both elected officials and student council members are required to maintain a 3.25 cumulative GPA • Both elected officials and student council members will participate in discussions, planning, and activities to benefit the school body. • Both vote on how ASB funds are spent. • Both elected officials and student council members will create great memories together and build the community at Leota Middle School. • Both elected officials and student council members will be required to attend any after-school events that are planned, unless the student council votes to approve that this is unnecessary for a particular activity. • Both will need to be able to attend a meeting each week during Pride. Typically, meetings are Tuesdays or Thursdays. • Both will attend some extra meetings outside of school to prepare for ASB events. Meetings conducted <u>outside of</u> school are eligible for Honor Society hours. 	

A breakdown of the formal positions, as well as links to the applications, are on the next page...

OVERVIEW OF FORMAL POSITIONS AVAILABLE

<u>President</u> <ul style="list-style-type: none"> ✓ Works with the vice president to plan and write the agenda for each meeting. ✓ Leads each meeting ✓ Communicates to other officers ✓ Often opens/speaks at assemblies ✓ Communicates to the principal/vice principal, secretary, custodian, and/or other involved individuals about events. ✓ Votes to decide on schoolwide activities and how ASB monies are spent. 	<u>Vice President</u> <ul style="list-style-type: none"> ✓ Works with the president to plan and write the agenda for each meeting. ✓ Leads the meeting if the president is absent ✓ Communicates to other officers ✓ Often speaks at assemblies ✓ Communicates to the principal/vice principal, secretary, custodian, and/or other involved individuals about events. ✓ Votes to decide on schoolwide activities and how ASB monies are spent.
<u>Secretary</u> <ul style="list-style-type: none"> ✓ Provides input to the president/vice president about agenda items for each meeting ✓ Takes attendance at each meeting ✓ Creates the minutes (notes) for each meeting; must have strong typing skills ✓ Ensures thank you notes are provided to people who support the work of the ASB ✓ Votes to decide on schoolwide activities and how ASB monies are spent. 	<u>Treasurer</u> <ul style="list-style-type: none"> ✓ Provides input to the president/vice president about agenda items for each meeting ✓ Meets with ASB bookkeeper, Mrs. Spencer, each week to find out which budget items need to be voted on. ✓ Communicates budget items to the president for inclusion on the agenda ✓ Signs off on all ASB expenditures ✓ Communicates budget items at each ASB meeting. ✓ Votes to decide on schoolwide activities and how ASB monies are spent.
<u>Grade Level Representative (7th or 8th)</u> <ul style="list-style-type: none"> ✓ Regularly seeks out input from a wide variety of students—and communicates that input to the ASB team during meetings. ✓ Votes to decide on schoolwide activities and how ASB monies are spent. ✓ Provides a tour and friendly support to students who are new to Leota. ✓ Advocates for the ideas for which s/he campaigns. ✓ Supports the work of ASB—to build community and foster our three pillars. 	

Now you should have enough information to decide which position you plan to run for! If you have questions, please contact Miss Virga (avirga@nsd.org) .

The links to the applications are below:

[Formal Officer Position Application](#) (due on Friday May 8th)

[Student Council Application](#) (due on Friday June 5th)

In order to edit the application, you will have to make a copy of the document. Be sure to rename it with your name in the title. For example, “AVirga Student Council Application”